

WILL COUNTY CLERK'S OFFICE

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Statements of Economic Interests – Who Has To File?

The below are guidelines only. A full, comprehensive list detailing Persons Required to File can be found in the Illinois Governmental Ethics Act ([5 ILCS 420](#))

Elected Officials

Persons who are elected to office in a unit of local government, and candidates for nomination or election to that office, including regional superintendents of school districts.

Appointed Officials

Persons appointed to the governing board of a unit of local government, or of a special district, and persons appointed to a zoning board, or zoning board of appeals, or to a regional, county, or municipal plan commission, or to a board of review of any county, and persons appointed to the Board of the Metropolitan Pier and Exposition Authority and any Trustee appointed under Section 22 of the Metropolitan Pier and Exposition Authority Act, and persons appointed to a board or commission of a unit of local government who have authority to authorize the expenditure of public funds. This subsection does not apply to members of boards or commissions who function in an advisory capacity.

Employees

Persons who are employed by a unit of local government and are compensated for services as employees and not as independent contractors and who:

- a. Are, or function as, the head of a department, division, bureau, authority or other administrative unit within the unit of local government, or who exercise similar authority within the unit of local government;
- b. Have direct supervisory authority over, or direct responsibility for the formulation, negotiation, issuance or execution of contracts entered into by the unit of local government in the amount of \$1,000 or greater;
- c. Have authority to approve licenses and permits by the unit of local government; this item does not include employees who function in a ministerial capacity;

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- d. Adjudicate, arbitrate, or decide any judicial or administrative proceeding, or review the adjudication, arbitration or decision of any judicial or administrative proceeding within the authority of the unit of local government;
- e. Have authority to issue or promulgate rules and regulations within areas under the authority of the unit of local government; or
- f. Have supervisory responsibility for 20 or more employees of the unit of local government.
- g. Persons on the Board of Trustees of the Illinois Mathematics and Science Academy.
- h. Persons employed by a school district in positions that require that person to hold an administrative or a chief school business official endorsement.

(This Section shall not be construed to prevent any unit of local government from enacting financial disclosure requirements that require more information than required by the Act.)