

ELECTION JUDGE MANUAL - 2022 UPDATES

Election Day Supply Changes - OPENING

AUTOMARK (pgs. 24-25):

AutoMARK supplies are now stored inside AutoMARK black case (blue plastic supply bag no longer used, pg. 5).

ELECTION DAY BINDER (pg. 5):

Now located in Red Canvas Bag

- All-Purpose Voter's Affidavit/Report of Person Deceased or Moved Envelope - Place forms in envelope throughout the day.
- Darken Oval Stickers - *No longer used.*
- Pollwatcher Credential Envelope - *Pollwatchers' Register is now on an envelope, place Pollwatcher Credentials in envelope throughout the day.*

POLLBOOK (pgs. 14-23):

Correct Precinct/Polling Place notepad - *Now in Pollbook Case 02.*

Power Strips & Extra Printer Tape Rolls - *One is kept in each Pollbook Case.* (Field Tech/Rovers will also have extra)

Printer - Precinct Name / Precinct Number no longer on side of printer.

Same Day Voter Registration Supplies (App/Red Env/Same Day Instruction Sheet, pg. 5) - *Now in Pollbook Case 02.*

Scanner - *No longer used.*

Screen wipes - *Now in Pollbook Case 02.*

NEW PRIVACY SLEEVES - Provisional Instructional stickers are inside of the Privacy Sleeves. Stickers will instruct voters on the Provisional process and help you keep track of them while they vote. Turn sleeve inside out before handing to Provisional voter. Provide all Provisional Spanish speaking voters the new Provisional flyer when voting.

NEW SPANISH SPEAKING VOTERS - Will County is now under the bilingual election requirements of Section 203 of the Voting Rights Act for the Hispanic Community which requires us to provide all information about the electoral process in Spanish. Signs and forms are now in English and Spanish. The ballots also have a new look to include Spanish.

RED POLLBOOK & SAME DAY REG BOX (pg. 5) - *No longer used, items dispersed.*

RED TOTE BAG (pg. 5) - *No longer used.*

These items are now in Red Canvas Bag:

- **NEW** Dabber for Provisional Envelopes included in Provisional Supplies.
- Election Day Binder
- Election Judge Manual
- Open/Close Setup Sheets(Ballot Counter/Pollbooks/AutoMARK)
- Provisional Ballots Orange Security Bag with attached pouches (keep all attached).

QUICK REFERENCE OF SUPPLY OPENING CHANGES

AutoMARK Supplies	In AutoMARK case.
Binder, Election Day.	In Red Canvas Bag.
Blue Plastic Bag(AutoMARK)	No longer used, supplies in AutoMARK case.
Darken the Oval Stickers	No longer used.
Manual, Election Judge	In Red Canvas Bag.
Open/Close Setup Sheets (Ballot Counter/Pollbook/AutoMARK)	In Red Canvas Bag.
Privacy Sleeves	Now has Provisional Instruction stickers on inside.
Provisional Supplies	Inside Provisional Bag.
Same Day Registration Supplies	In Pollbook Case 02.
Scanner for Pollbook	No longer used.
Screen Wipes	In Pollbook Case 02.

Election Day Supply Changes - CLOSING

AUTOMARK (pg. 122):

Return AutoMARK supplies inside AutoMARK case

ELECTION DAY BINDER (Return to Red Canvas Bag)

- Pollwatcher Credential Envelope - Keep inside binder.
- All-Purpose Voter's Affidavit/Report of Person Deceased or Moved Envelope - Remove and place inside Provisional Ballots Orange Bag.
- Official Ballot Record - New box added to record the number of applications.

RED CANVAS BAG

These items are now in Red Canvas Bag:

- Open/Close Setup Sheets (Ballot Counter/Pollbooks/AutoMARK)
- Provisional Bag with attached pouches (keep attached to Red Canvas Bag).

PROVISIONAL BALLOTS ORANGE SECURITY BAG w/ Attachments

Place inside Provisional Ballots Orange Security Bag:

- Provisional Envelopes (after tallying) & Provisional Supplies
- Completed Voter Registration Red Envelope
- Completed Voter Update Forms

Place inside Plastic Document Pouch, your completed:

- Election Judge Payroll Envelope
- Voting Results Tape
- Blue Certificate of Write-In Votes
- Official Ballot Record

Place inside White Mesh Ballot Application Bag:

- Signed Ballot Applications and Spindles

SUPPLY DROP OFF CHANGE (pg. 135)

When items are removed from your vehicle at the counting station, the Provisional Ballots Orange Security Bag with attachments will be handed to you by one of the workers. This will be the only item you will bring into the building. (Election Day Binder no longer brought in.)

QUICK REFERENCE OF SUPPLY CLOSING CHANGES

AutoMARK Supplies	In AutoMARK cases.
Blue Plastic Bag(AutoMARK)	No longer used, Automark Supplies in AutoMARK case.
Election Day Binder	In Red Canvas Bag.
Open/Close Setup Sheets (Ballot Counter/Pollbook/AutoMARK)	In Red Canvas Bag.
Provisional Bag Supplies	Inside Provisional Bag.
Same Day Registration Envelope	Place inside Provisional Bag.