

WILL COUNTY CLERK'S OFFICE

www.thewillcountyclerk.com

ENTITY INFORMATION CHANGE NOTICE

Entity Name: _____

The following elected or appointed official/Superintendent is no longer serving:

Official's Name: _____

Office Title: _____ Term of Office: _____ Term Expires: _____
(# of Years) (Year)

Reason for Vacancy: _____ Vacancy Date: ____/____/____

The following individual is being appointed to the vacant position:

Name: _____ Appointment Date: ____/____/____

Email: _____

UPDATED/NEW ENTITY INFORMATION:

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____ Website: _____

Attorney: _____ Firm: _____ Phone: _____

Local Election Official: _____

Phone: _____ Email: _____

SUBMITTED BY:

Submitted by: _____ Dated: ____/____/____
(Signature)

Print Name: _____ Title: _____

FOR INTERNAL USE ONLY:

DATE: _____

COMPLETED BY: _____

PROOFED BY: _____

Directory

Website

Website Directory

Date Changed

Emailed Staff