



**SWEARING IN OF ELECTED OFFICIALS AND
COUNTY BOARD MEMBERS
AND
WILL COUNTY BOARD REORGANIZATIONAL MEETING**

302 N. CHICAGO ST.
JOLIET, IL 60432
DECEMBER 3, 2018

County Board Room

9:30 AM

- I. PROCESSION AND INTRODUCTION OF NEWLY ELECTED/RE-ELECTED COUNTY BOARD MEMBERS AND COUNTY OFFICIALS BY COUNTY EXECUTIVE LAWRENCE M. WALSH**
Executive Walsh stated welcome everyone to the proceedings ceremony. We're going to start off with the procession and introduction of the elected officials. First up our Will County Clerk, Lauren Staley Ferry, next up our County Treasurer Timothy M. Brophy, County Board members, newly and re-elected County Board members: District 1, Judy Ogalla, Laurie Summers; District 2, Amanda Koch, James Moustis; District 4, Kenneth Harris, Jackie Traynere; District 5, Gretchen Fritz, Meta Mueller; District 6, Don Gould, Joe Van Duyne; District 7, Steve Balich, Mike Fricilone; District 9, Annette Parker, Rachel Ventura; District 11, Julie Berkowicz, Michelle "Mimi" Cowan.
- II. PLEASE STAND FOR THE POSTING/PRESENTATION OF COLORS BY WILL COUNTY SHERIFF'S DEPARTMENT COLOR GUARD**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG**
Member Dollinger led the Pledge of Allegiance.
- IV. INVOCATION - REVEREND EDWARD WARD, OUR LADY OF MT. CARMEL CHURCH, JOLIET**
Member Marcum introduced Reverend Edward Ward from Our Lady of Mt. Carmel Church in Joliet.
- V. REMAIN STANDING FOR RETIRING OF COLORS**
- VI. OATH OF OFFICE ADMINISTERED TO COUNTY CLERK LAUREN STALEY-FERRY BY HONORABLE JUDGE DAVID GARCIA**
Executive Walsh stated the oath of office will now be administered to the new County Clerk, Lauren Staley Ferry, by The Honorable Judge David Garcia.
- VII. OATH OF OFFICE ADMINISTERED TO TREASURER TIMOTHY M. BROPHY BY HONORABLE JUDGE DAVID GARCIA**
Executive Walsh stated the oath of office will now be administered to the new Will County Treasurer, Tim Brophy, by The Honorable Judge David Garcia.
- VIII. OATH OF OFFICE ADMINISTERED TO COUNTY BOARD MEMBERS BY COUNTY CLERK LAUREN STALEY-FERRY**
Executive Walsh stated the first order of business as County Clerk, our County Clerk will administer the oath to all the County Board members.
- IX. MOTION TO SEAT THE NEWLY ELECTED/RE-ELECTED COUNTY BOARD MEMBERS**

RESULT:	APPROVED [10 TO 0]
MOVER:	Donald A. Moran, District 3 (D - Romeoville)
SECONDER:	Herbert Brooks Jr., District 8 (D - Joliet)
AYES:	Moran, Rice, Brooks Jr., Winfrey, Dollinger, Marcum, Tuminello, Weigel, Ferry, Kraulidis
NOT VOTING:	Ogalla, Summers, Koch, Moustis, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Balich, Fricilone, Parker, Ventura, Berkowicz, Cowan

X. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Judy Ogalla	District 1 (R - Monee)	Present	
Laurie Summers	District 1 (D - Crete)	Present	
Amanda Koch	District 2 (D - Frankfort)	Present	
Jim Moustis	District 2 (R - Frankfort)	Present	
Donald A. Moran	District 3 (D - Romeoville)	Present	
Beth Rice	District 3 (D - Bolingbrook)	Present	
Kenneth E. Harris	District 4 (D - Bolingbrook)	Present	
Jacqueline Traynere	District 4 (D - Bolingbrook)	Present	
Gretchen Fritz	District 5 (R - Plainfield)	Present	
Meta Mueller	District 5 (D - Aurora)	Present	
Donald Gould	District 6 (R - Shorewood)	Present	
Joe VanDuyne	District 6 (D - Wilmington)	Present	
Steve Balich	District 7 (R - Homer Glen)	Present	
Mike Fricilone	District 7 (R - Homer Glen)	Present	
Herbert Brooks Jr.	District 8 (D - Joliet)	Present	
Denise E. Winfrey	Speaker, District 8 (D - Joliet)	Present	
Annette Parker	District 9 (R - Crest Hill)	Present	
Rachel Ventura	District 9 (D - Joliet)	Present	
Gloria Dollinger	District 10 (R - Joliet)	Present	
Tyler Marcum	District 10 (D - Joliet)	Present	
Julie Berkowicz	District 11 (R - Naperville)	Present	
Mimi Cowan	District 11 (D - Naperville)	Present	
Ray Tuminello	District 12 (R - New Lenox)	Present	
Tom Weigel	District 12 (R - New Lenox)	Present	
Mark Ferry	District 13 (D - Plainfield)	Present	
Tim Kraulidis	District 13 (R - Joliet)	Present	

XI. ROLL CALL**XII. DECLARING A QUORUM PRESENT****XIII. MOTION TO PLACE ON FILE THE CERTIFICATE OF PUBLICATION**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise E. Winfrey, Speaker, District 8 (D - Joliet)
SECONDER:	Mark Ferry, District 13 (D - Plainfield)
AYES:	Ogalla, Summers, Koch, Moustis, Moran, Rice, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Balich, Fricilone, Brooks Jr., Winfrey, Parker, Ventura, Dollinger, Marcum, Berkowicz, Cowan, Tuminello, Weigel, Ferry, Kraulidis

XIV. ADOPTING COUNTY BOARD RULES

18-349: County Board Rules - Motion to Amend

Member Moustis stated I just want to know if there's been any changes to the rules?

Member Winfrey stated there has not. The memo that you should have gotten from the staff is that (inaudible) responsible for reviewing coming forward any changes they would like to have and change at that time.

Member Moustis stated I did know that but I thought I'd mention it.

Member Ventura stated just to be clear, I wanted to make an amendment to the motion to make it temporary until our next January meeting. Right now the rules state that if we approve them today, in January we will need a three-fifths majority, so I would like to amend the motion to make them temporary until our next meeting.

Member Brooks stated Assistant State's Attorney Tatroe I guess my question for you, is that necessary and/or do we have to do that? I understand the three-fifths but is that necessary now?

Assistant State's Attorney Tatroe stated well I guess the question is whether you're concerned whether you'll be able to make amendments in January. So if you're concerned you'll have a three-fifths majority, then perhaps you want to have these as only temporary. But if that's not a concern, then you don't need it.

Member Brooks stated are there any concerns? I'm through, thank you.

Member Moustis stated Assistant State's Attorney Tatroe I don't see where either you pass the rules with a simple majority at reorganization or it's three-fifths later. I'm hoping you're not saying you can have temporary rules and suspend the three-fifths rule later.

Member Traynere stated that is what she's saying.

Assistant State's Attorney Tatroe stated as I have indicated before, you're setting your own rules so you can violate your own rules. If the Board wants to change the rule for the three-fifths majority you can do that.

Member Moustis stated you would have to do that amendment to the rules, I believe.

Assistant State's Attorney Tatroe and it could be done that way in January, so, temporary rules in that respect are not necessary. You need to decide how you want to proceed. You could do temporary rules...the danger of doing a temporary rule is if you set it for only January, and for whatever reason you're not prepared to pass rules in January, you will again be setting temporary rules in January to get you through to whenever you are able to make your final rules.

Member Moustis stated so what you're saying is you change this anytime you want? Is that what you're saying?

Assistant State's Attorney Tatroe stated you can as long as...right now, as long as you have a three-fourths majority, you can change it any time. You can change the rule for the three-fourths majority and require a simple majority. That's up to you, they're your rules.

Member Moustis stated understood.

Member Traynere stated my question, Assistant State's Attorney Tatroe, today, if we were to pass these rules today, do we need a simple majority today or a three-fifths majority today.

Assistant State's Attorney Tatroe stated you need a simple majority.

Member Traynere stated and that, I believe, is what my sister on the Board is trying to bring forward. If it's a simple majority today, it should only be a simple majority in January. That is what she's trying to say.

Assistant State's Attorney Tatroe stated then that should be one of the amendments that you make in January, is that you only have a simple majority. If you want to amend the rules that are before you right now to provide for a simple majority, you can do that right now.

Member Winfrey stated thank you Executive Walsh. So that we can all be clear, the reason we are not amending the rules today, or have not proposed any amendments today, is so that each caucus would have time to go through the rules at length and determine what amendments they want to bring forward. I understand the question about three-fifths versus simple. Unless there is some real concern that we may not have a forum on some decision in January, then I

would say we need to go forward as we are. The intent is to give each person time to really look through them and think about what they want. It is not to go past January with the new rules or to frivolously have to (inaudible) in order to accommodate today's meeting. So that is the point of proposal.

Executive Walsh stated the amendment is on the floor. If you're going to support the amendment, vote aye and if not voting to support it, vote no.

RESULT:	DEFEATED [9 TO 17]
MOVER:	Rachel Ventura, District 9 (D - Joliet)
SECONDER:	Jacqueline Traynere, District 4 (D - Bolingbrook)
AYES:	Summers, Koch, Moran, Rice, Traynere, Mueller, VanDuyne, Ventura, Cowan
NAYS:	Ogalla, Moustis, Harris, Fritz, Gould, Balich, Fricilone, Brooks Jr., Winfrey, Parker, Dollinger, Marcum, Berkowicz, Tuminello, Weigel, Ferry, Kraulidis

1. **18-349 Governance Rules and Procedures for the Will County Board in the County of Will, State of Illinois**

RESULT:	APPROVED [25 TO 1]
MOVER:	Denise E. Winfrey, Speaker, District 8 (D - Joliet)
SECONDER:	Mark Ferry, District 13 (D - Plainfield)
AYES:	Ogalla, Summers, Koch, Moustis, Moran, Rice, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Balich, Fricilone, Brooks Jr., Winfrey, Parker, Dollinger, Marcum, Berkowicz, Cowan, Tuminello, Weigel, Ferry, Kraulidis
NAYS:	Ventura

XV. NOMINATION AND ELECTION OF BOARD LEADERSHIP

County Board Speaker

Motion to Nominate Denise Winfrey as Will County Board Speaker

Member Ogalla stated I'd like to make on my comment today is also that when the Republicans had super majority, 16/10, we were fair to the Democrats. Our committees were seven just like you guys are setting today. We were four Republican and three Democrat. The decision coming forward today is that there will be five Democrats, two Republicans on each committee. I believe that is not fair. We've always been fair, I've always stated publicly that here in Will County we work well together regardless of party once we got on this floor. I don't believe that's the case today. In addition to that, I believe that an office should not have been done, although I support the fact that Member Winfrey would like an office. I think that should have been done after today as well because we've just been sworn in today and she will just be voted on today. Because of those facts, and only those facts, I'm voting no.

RESULT: APPROVED [24 TO 2]
MOVER: Mark Ferry, District 13 (D - Plainfield)
SECONDER: Laurie Summers, District 1 (D - Crete)
AYES: Summers, Koch, Moustis, Moran, Rice, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Fricilone, Brooks Jr., Winfrey, Parker, Ventura, Dollinger, Marcum, Berkowicz, Cowan, Tuminello, Weigel, Ferry, Kraulidis
NAYS: Ogalla, Balich

Motion to Close Nomination of County Board Speaker

RESULT: APPROVED [UNANIMOUS]
MOVER: Jim Moustis, District 2 (R - Frankfort)
SECONDER: Ray Tuminello, District 12 (R - New Lenox)
AYES: Ogalla, Summers, Koch, Moustis, Moran, Rice, Harris, Traynere, Fritz, Mueller, Gould, VanDuyne, Balich, Fricilone, Brooks Jr., Winfrey, Parker, Ventura, Dollinger, Marcum, Berkowicz, Cowan, Tuminello, Weigel, Ferry, Kraulidis

Majority Leader

Motion to Nominate Mark Ferry as Majority Leader

RESULT: APPROVED [14 TO 0]
MOVER: Tyler Marcum, District 10 (D - Joliet)
SECONDER: Joe VanDuyne, District 6 (D - Wilmington)
AYES: Summers, Koch, Moran, Rice, Harris, Traynere, Mueller, VanDuyne, Brooks Jr., Winfrey, Ventura, Marcum, Cowan, Ferry
NOT VOTING: Ogalla, Moustis, Fritz, Gould, Balich, Fricilone, Parker, Dollinger, Berkowicz, Tuminello, Weigel, Kraulidis

Motion to Close Nomination of County Board Majority Leader

RESULT: APPROVED [14 TO 0]
MOVER: Herbert Brooks Jr., District 8 (D - Joliet)
SECONDER: Donald A. Moran, District 3 (D - Romeoville)
AYES: Summers, Koch, Moran, Rice, Harris, Traynere, Mueller, VanDuyne, Brooks Jr., Winfrey, Ventura, Marcum, Cowan, Ferry
NOT VOTING: Ogalla, Moustis, Fritz, Gould, Balich, Fricilone, Parker, Dollinger, Berkowicz, Tuminello, Weigel, Kraulidis

Minority Leader

Motion to Nominate Mike Fricilone as Minority Leader

RESULT: APPROVED [12 TO 0]
MOVER: Judy Ogalla, District 1 (R - Monee)
SECONDER: Steve Balich, District 7 (R - Homer Glen)

AYES:	Ogalla, Moustis, Fritz, Gould, Balich, Fricilone, Parker, Dollinger, Berkowicz, Tuminello, Weigel, Kraulidis
NOT VOTING:	Summers, Koch, Moran, Rice, Harris, Traynere, Mueller, VanDuyne, Brooks Jr., Winfrey, Ventura, Marcum, Cowan, Ferry

Motion to Close Nomination of County Board Minority Leader

RESULT:	APPROVED [12 TO 0]
MOVER:	Jim Moustis, District 2 (R - Frankfort)
SECONDER:	Donald Gould, District 6 (R - Shorewood)
AYES:	Ogalla, Moustis, Fritz, Gould, Balich, Fricilone, Parker, Dollinger, Berkowicz, Tuminello, Weigel, Kraulidis
NOT VOTING:	Summers, Koch, Moran, Rice, Harris, Traynere, Mueller, VanDuyne, Brooks Jr., Winfrey, Ventura, Marcum, Cowan, Ferry

XVI. PUBLIC COMMENTS

XVII. ADJOURN TO DECEMBER 20, 2018

**GOVERNANCE RULES AND PROCEDURES
FOR THE WILL COUNTY BOARD
IN THE COUNTY OF WILL, STATE OF ILLINOIS**

14.1



DENISE E. WINFREY, COUNTY BOARD SPEAKER

MARK FERRY, MAJORITY LEADER

MIKE FRICILONE, MINORITY LEADER

ADOPTED DECEMBER 3, 2018

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RESOLUTION #18-349
RE: SETTING FORTH GOVERNANCE RULES AND PROCEDURES
FOR THE WILL COUNTY BOARD
IN THE COUNTY OF WILL, STATE OF ILLINOIS

I. DUTIES AND OFFICERS OF THE WILL COUNTY BOARD

- 1.01 Will County Board
- 1.02 Officers
- 1.03 Duties of County Board Speaker
- 1.04 Duties of Legislative Majority Leader and Minority Leader
- 1.05 Duties of the County Executive

1.01 Will County Board. The governing body of the County of Will shall be known as the "*Will County Board*", or the "*County Board of Will County, Illinois*", hereinafter referred to as the "*Board*" [55 ILCS 5/2-5003(a)], and its members as "*County Board Member/Members*" (*abbreviated "CBM/CBMs"*). The Board is the legislative body of the County of Will [55 ILCS 5/2-5003(c)], having those powers provided for by the Constitution and laws of the State of Illinois.

1.02 Officers. On the first Monday of December in even-numbered years after each regular election at which members are elected, at the biennial reorganization meeting, the Board shall elect from its membership a County Board Speaker, a Legislative Majority Leader and Legislative Minority Leader; these three members shall constitute Will County Board Leadership. These officers shall serve two-year terms, or until their successors are elected and

A. The Legislative Majority and Minority Leaders shall provide floor leadership for all Republican and Democratic party members with respect to all legislative matters pending before the Board, including, but not limited to, informing the membership of reasons for and against the adoption of proposed ordinances and resolutions, assessing support for and opposition to the adoption of proposed ordinances and resolutions, assessing the need for amendments thereto, consulting with the opposite Legislative Majority and Minority Leader with respect to the passage of proposed ordinances and resolutions, and generally assisting in the efficient consideration by the Board of all matters before the Board. The Legislative Majority and Minority Leaders shall be the Chief spokesmen of their respective parties on the floor, shall be members of the Executive Committee, shall chair all meetings of their respective caucus, and shall be ex-officio members of all other committees and may, in the event of a temporary committee vacancy, fill such vacancy for the purpose of establishing a quorum with voting privileges and may act as the Committee Chair in the absence of the Committee Chair and Vice-Chair.

B. The Legislative Majority and Minority Leaders shall each appoint a Legislative Whip, to be known as the Majority Whip and Minority Whip who shall assist its Legislative Majority or Minority Leader, at the Leader's direction, in the performance of the Majority and Minority Leaders' duties. In the absence of the Majority or Minority Leader, the Legislative Majority or Minority Whip shall chair all meetings of their respective caucus and shall serve as an ex-officio member of all committees for the purpose of establishing a quorum with voting privileges.

C. In the absence of the Legislative Majority or Minority Leader or Whip, the County Board Members of the Republican or Democratic political party may designate a leader "pro tem" who shall act and serve on committees in the Leader's place with like authority.

- a. appoint, with the advice and consent of the board, persons to serve on the various boards and commissions to which appointments are provided by law to be made by the board [55 ILCS 5/2-5009 (d)]*
 - b. appoint, with the advice and consent of the board, persons to serve on various special districts within the county except where appointment to serve on such districts is otherwise provided by law [55 ILCS 5/2-5009 (e)]*
2. At the beginning of each fiscal year the Executive's Office shall provide to the County Board a listing of all 'Board' and 'Commission' appointment positions to be filled in the coming year.
3. A list of appointments to be approved at the next month's County Board meeting shall be submitted by the County Executive to the County Board administrative office not later than close of business on the Tuesday before the current month's County Board meeting.
 - a. The Board's staff will insure that a copy of the appointment list for the next month is e-mailed to each County Board Member (CBM) on the Wednesday before the current month's County Board meeting. (In this way each CBM will have knowledge of next month's appointments a month in advance)
4. The appointment list will contain the following information for each position:
 - a. Name of position
 - b. Position Criteria
 - c. Name of appointee

of the month.

5. The Board's staff will maintain a file in the County Board administrative office of all the "Personnel Advice and Consent" forms submitted in support of candidate approval so that it is available for review by members of the County Board, at their discretion, prior to consideration by the full County Board. **The names of all candidates for general administration positions shall remain confidential, to the extent allowed by law, until acted upon by the Will County Board.**

6. All general administration appointments, beginning with the declaration of a position vacancy to the identification of a position candidate, shall be processed by the Human Resources Department and its staff in accordance with the policy or policies established from time to time by the Will County Board, approved collective bargaining agreements (as may be applicable), as well as Federal and State of Illinois laws and regulations.

7. Vacant positions shall be posted on the County's web site for at least ten (10) business days prior to the selection of a candidate by the County Executive.

8. General administration appointments shall be based solely on a candidates overall qualifications and ability to work with others and consistent with approved collective bargaining agreements then in effect (and if applicable). Appointing or supporting a candidate to further a political agenda or purpose (political hiring) is **expressly prohibited**.

9. Hires in advance of County Board approval are hereby prohibited except in the following cases:

the proper oversight and functioning of the business of the Board.

2.02 Committee Vacancies. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness or absence, the appointing authority may declare such position vacant and may appoint another member to fill the vacancy. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Speaker may replace that member either permanently or temporarily.

2.03 Standing Committees.

A. There shall be eight (8) permanent committees of the County Board. Each permanent committee shall consist of at least 5 members, except the following:

Ø The Executive Committee, which shall consist of at least eleven (11).

B. The date and time of a committee's meeting shall be set by the County Board Speaker in consultation with the Committee Chair. At a meeting of a committee, in the absence of a Committee Chair, the Committee Vice-Chair shall act as temporary Chair. In the absence of the Chair and Vice-Chair, present committee members, with the ability to comprise a quorum, may elect a Chair-Pro-tem in order to conduct the business of the Committee.

C. The permanent committees and their responsibilities are as follows:

Membership on the Executive Committee shall be comprised of at least the following:

- § County Board Speaker
- § Legislative Majority and Minority Leaders or, in the absence of the Legislative Majority or Minority Leader, the Majority or Minority Whip;
- § Chair of each of the seven (7) other standing committees of the Board or, in the absence of any such Chair, then the Committee Chair may request of the Executive Committee Chair that the Vice-Chair attend in his stead; and
- § In addition to the County Board Speaker, Majority and Minority Leader and Committee Chairs, all remaining members shall be determined by leadership.

2. **Finance.**

This Committee shall be responsible for the following:

- i. Making recommendations concerning County fiscal policies and financial administration.
- ii. Establishing and reviewing County Board budget priorities.
- iii. The examination, review, analysis, and where appropriate the modification of the annual budget proposed by the County Executive.
- iv. The preparation of the annual appropriation and levy ordinances for the County of Will.
- v. The review of all internal and external audits of all County departments and the offices of all elected County officials.
- vi. The review and disposition of grant requests.
- vii. Review and approve all county indebtedness and approve of any short-term or long-term borrowings.
- viii. The appropriation of salaries of all County employees, appointed officials and officeholders.

Facilities, and the Probation Department.

5. Public Health & Safety.

This Committee shall be responsible for the following:

- i. The examination, review, analysis and policy setting of the County's health and public welfare needs.
- ii. To act as the liaison between the County Board and the Board of Health and the Health Department Administration.
- iii. Identifying the changing needs of Will County's aging and disabled population.
- iv. Oversight of the EMA (Emergency Management Agency), Animal Control Department and all community programs within the County.

6. Land Use & Development.

This Committee shall be responsible for the following:

- i. The examination, review, analysis and policy setting of the Will County Land Resource Management Plan, including landfills and wetlands, as well as the land use needs and requirements of the County.
- ii. The review, adoption and modification of the County's land use plans, zoning ordinances, and subdivision ordinances, construction guidelines and building codes and standards, stormwater regulation policy and associated fees.
- iii. The examination and review of policy and associated fees for the County's Geographic Information System (GIS).
- iv. All proposals for changes to or modifications involving agricultural lands or flood plains.
- v. In conjunction with the Public Works & Transportation Committee,

- i. Making recommendations to the County Board on matters dealing with accommodating the space needs of Will County Government, including all branches of government and all constitutional officers, for both the long and short term.
- ii. The review and analysis of lease options for the county.
- iii. Provide oversight, planning and recommendations on other matters dealing with capital improvements, including, but not limited to, communications, infrastructure matters and projects of benefit to the citizens of Will County.
- iv. Make recommendations on matters of economic benefit to the citizens of Will County.

D. Ad Hoc committees shall be appointed by the County Board Speaker with the concurrence of the Executive Committee. Every ad hoc committee shall consist of a sufficient number of members to accomplish the specific purpose or purposes for which it was created.

E. The County Board may meet as a "Committee of the Whole" by the call of the County Board Speaker, or an affirmative vote of a majority of the Executive Committee, or upon the affirmative vote of 14 County Board members at a regular meeting of the County Board, or upon a written request setting forth the items for discussion and signed by 14 members of the County Board. The time, place and agenda for any meeting of the "Committee of the Whole" shall be set by the County Board Speaker consistent with the provisions of this paragraph and Rules, and published and posted in accordance with Illinois law.

2.04 Powers of Committees. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to

- 3.02 Time and Place of Regular and Special Meetings
- 3.03 Parliamentary Procedure
- 3.04 Board Rules and Amendments
- 3.05 Suspension of Rules
- 3.06 Right to Address the Board
- 3.07 Text Amendments/Map Amendments; Objections & Protests
- 3.08 Agenda
- 3.09 Motions
- 3.10 Debate
- 3.11 Vote
- 3.12 Reconsideration of Motions
- 3.13 Executive Vetoes
- 3.14 Committee Reports

3.01 Order of Business. The order of business for each regular meeting of the County Board shall be as follows:

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Invocation
4. Roll Call
5. Determination of Quorum
6. Motion to Place on File Certificate of Publication
7. Approval of Minutes

this Board shall be governed by "Roberts Rules of Order - Newly Revised".

B. Every member shall have the opportunity to speak to a question for no more than 3 minutes.

C. A member shall be permitted to speak to a question a second time only after every member who desires to speak on the question has had an opportunity to do so at least once. And in speaking to the question a second time, the member shall have 2 minutes to speak. If the debate is closed before the member has an opportunity to make a second speech, none may be made.

1. Merely asking a question or making a brief suggestion is not counted as speaking in debate; nor is the making of a secondary motion counted as speaking in debate.

3.04 Board Rules and Amendments. At the Board reorganization meeting, which shall be held on the first Monday in December in even numbered years at the hour of 9:30 a.m. in the County Board Room. After the Pledge of Allegiance and invocation, the newly elected/re-elected County Board Members shall take the oath of office. A motion to seat the newly elected/re-elected County Board Members will be made and the meeting called to order. The only business that may be transacted at the reorganization meeting of the Will County Board is the adoption of the rules, selection of board leadership (as defined by the rules) and appointments to the standing committees. Board Rules must be approved by a majority of the members of the Board at the reorganization meeting. Thereafter, no amendment shall be made to any of the Rules of the Board except upon motion made in writing and approved by three-fifths (3/5) of the members of the Will County Board at the next regular meeting of the Board, adjourned or otherwise occurring not less than 30 days from the date of the initial written motion.

3.05 Suspension of Rules. In a particular case, to avoid hardship or to promote the orderly transaction of County business, a Rule or Rules of the Board may be temporarily

3.07 Text Amendments/Map Amendments, Objections & Protests. All written protests and written objections to proposed zoning ordinance text amendments and map amendments shall be submitted to the Will County Board in accordance with the rules of the Board and agencies of Will County Government not in conflict with the laws of the State of Illinois.

3.08 Agenda. There shall be a written agenda prepared for every meeting of the Will County Board. The agenda shall be prepared by the Executive Committee, not less than seven (7) days prior to the regularly scheduled meeting of the Will County Board. Any item to be considered by the board shall be assigned by the Executive Committee or at the discretion of the County Board Speaker. A copy of the agenda shall be made available to the members, and shall also be placed on display in the Clerk's Office and posted outside of the County Board Room, pursuant to the Open Meetings Act. All agendas and attachments are available online at www.willcountyboard.com <<http://www.willcountyboard.com>> or may be viewed in the Administrative Office of the Will County Board, 302 N. Chicago St., 2nd Floor, Joliet, IL. Notwithstanding the above, the County Board Speaker shall have the authority to place an item or items on the agenda after the Executive Committee has prepared the agenda but prior to 48 hours before the scheduled County Board meeting for any item or items which are of a time sensitive or critical nature. Said addition of an item or items shall be done in full compliance with the Open Meetings Act.

3.09 Motions. Every motion shall be reduced to writing if requested by any member of the Board.

3.10 Vote. Any member in attendance may vote "Yes", "No", or "Abstain", on any matter before the Board. A roll call vote may be requested by any member on any matter before the Board.

- C. *If any ordinance is not returned by the County Executive to the board at its first meeting occurring not less than 6 days, Sundays excepted, after it has been presented to him, it shall become effective unless the board has recessed or adjourned for a period in excess of 60 days, in which case it shall not become effective without his approval. 55 ILCS 5/2-5010*

[Format to be used by the County Executive in the event an Ordinance, Resolution, Motion or Item of Appropriation is vetoed/disapproved by County Executive.]

I am hereby returning (Ordinance, Resolution, Motion or Item of Appropriation as appropriate) # _____ to the County Board this _____ day of 20____ with the attached objections.

Will County Executive

[Format to be used by County Clerk when appropriate]

This (Ordinance, Resolution, Motion or Item of Appropriation as appropriate) not having been approved by the County Executive, nor returned to the Will County Board at its first meeting occurring not less than 6 (six) days, Sundays excepted, nor more than 60 (sixty) days since its adoption, by operation of law this (Ordinance, Resolution, Motion or Item of Appropriation as appropriate) is now deemed effective.

Signed this ____ day of _____, 20____. (SEAL)

4.01 Purchases. All purchases, including printing, publications and contracts for all offices and departments of the County of Will shall be made in accordance with the Will County Purchasing Ordinance #08-461.

4.02 Business/Travel Reimbursement. Due to budgetary constraints, Board Members shall be entitled to business and travel reimbursement consistent with the *Will County Business/Travel Reimbursement Regulations* (Effective: October 1, 2016) and subject to the approval of their respective Leader and Speaker.

4.03 Mobile Devices. Any board member that receives a county mobile device acknowledges that it is the property of the County of Will and the use shall be governed by the laws of the State of Illinois and the Ordinances of Will County. The Apple ID associated with the Will County e-mail address shall not be changed or removed from any county-issued device.

V. SETTLEMENT AUTHORITY FOR GENERAL LIABILITY AND WORKERS' COMPENSATION

5.01 Settlement offers of up to \$15,000

5.02 Settlement offers from \$15,001 up to \$50,000

5.03 Settlement offers from \$50,001 up to \$100,000

5.04 Settlement offers in excess of \$100,000

5.01 Settlement offers of up to \$15,000: Delegated to the Third Party Administrator

VIII. EXISTING LEGISLATION CONTINUED

Except to the extent that they are inconsistent with the provisions of these Rules, Procedures and Standards of Conduct, all existing County laws, Ordinances, rules and regulations heretofore adopted shall continue in full force and effect until amended, superseded or repealed.

IX. SEVERABILITY

If any term and/or provision of this Resolution shall to any extent be held invalid or unenforceable, the remaining terms or provisions of this Resolution shall not be affected thereby, but each term and/or provision of this Resolution shall be valid and enforced to the fullest extent permitted by law.

X. EFFECTIVE DATE

This Resolution shall be effective immediately upon its passage and adoption by the Will County Board and approval of the Will County Executive.

**COUNTY OF WILL
OFFICE OF THE COUNTY EXECUTIVE
EMPLOYEE HIRE ADVICE AND CONSENT REQUEST**

Candidate Name: _____ ☐ Internal Candidate
Job Title / Board Name: _____ ☐ External Candidate
Department Name: _____

Budget Code: _____

Hiring Manager's Name: _____

Union Position?: ☐ Yes ☐ No ☐ New Position ☐ Replacement Hire

If replacement, did predecessor: ☐ Terminate County employment ☐ Transfer to another position

Is this position critical to departmental operations?: ☐ Yes ☐ No If Yes, why: _____

Is this position included in the current budget?: ☐ Yes ☐ No If no, where will the funds come from to fund this position? _____

Was this position publicly posted?: ☐ Yes ☐ No If no, why? _____

Projected Start Date: _____

Projected Annual Salary: \$ _____ Is this a grant-funded position?: ☐ Yes ☐ No

Is this candidate the best qualified for the job? ☐ Yes ☐ No

Number of Applicants _____ Internal _____ External _____

Number of Applicants Interviewed _____

Lawrence M. Walsh

Date

Please attach a copy of the following, if applicable:

- ☐ Job Description
- ☐ Job Posting
- ☐ Incumbent Resume

Review by County Board _____



"EXHIBIT B"

Policy & Rules Committee
Ordinance #06-261

**Ordinance
Re: Adopting Ethics Ordinance**

PREAMBLE

WHEREAS, the Illinois General Assembly has enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003), which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees; and

WHEREAS, the Act requires all units of local government and school districts, within six months after the effective date, to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units "in a manner no less restrictive" than the provisions of the Act; and

WHEREAS, it is the clear intention of the Act to require units of local government and school districts to implement regulations that are at least as restrictive as those contained in the Act, and to impose penalties for violations of those regulations that are equivalent to those imposed by the Act, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations; and

WHEREAS, it is the clear intention of the Act to provide units of local government with all authority necessary to implement its requirements on the local level regardless of any general limitations on the power to define and punish ordinance violations that might otherwise be applicable; and

WHEREAS, because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution;

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF WILL, AS FOLLOWS:

SECTION 1: The Code of Ordinances of the County of Will is hereby amended by the addition of the following provisions:

"EXHIBIT B"

Policy & Rules Committee

Resolution 06-261

Page 3 of 11

"Employee" means a person employed by the County, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

"Employer" means the County of Will, as well as its elected and appointed officials who are subject to this Act.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

(1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.

(2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.

(3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.

(2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;

(3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or

(4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

ARTICLE 2

PROHIBITED POLITICAL ACTIVITIES

Section 2-1. Prohibited political activities. (a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the County, including County issued cell phones, vehicles or other County property or resources, in connection with any prohibited political activity.

(b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

(c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

(d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

(e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

(8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered," means food or refreshments that are purchased ready to consume which are delivered by any means.

(9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

(10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intra-governmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Section 3.3. Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c) (3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

(1) Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, agency, or other employee that the employee reasonably believes is in violation of a law, rule, or regulation.

(2) Provides information to or testifies before any public body or Ethics Commission conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, agency, or other employee.

(3) Assists or participates in a proceeding to enforce the provisions of this Ordinance.

Section 5.3. Burden of proof. A violation of this Article may be established only upon a finding that (i) the employee engaged in conduct described in Section 5.2 and (ii) that conduct was a contributing factor in the retaliatory action alleged by the employee. It is not a violation, however, if it is demonstrated that the officer, member, other employee, or agency would have taken the same unfavorable personnel action in the absence of that conduct.

Section 5.4. Remedies. The employee may be awarded all remedies necessary to make the employee whole and to prevent future violations of this Article. Remedies imposed may include, but are not limited to, all of the following:

(1) reinstatement of the employee to either the same position held before the retaliatory action or to an equivalent position;

(2) 2 times the amount of back pay;

(3) interest on the back pay; and

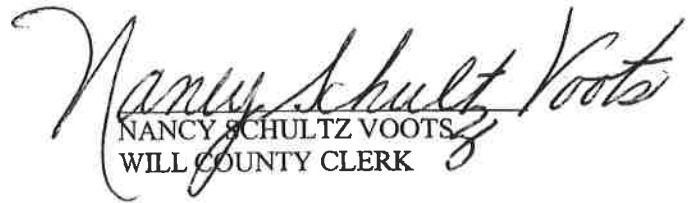
(4) the reinstatement of full fringe benefits and seniority rights.

Section 5.5. Preemption. Nothing in this Article shall be deemed to diminish the rights, privileges, or remedies of an employee under any other federal or State law, rule, or regulation or under any collective bargaining agreement or employment contract.

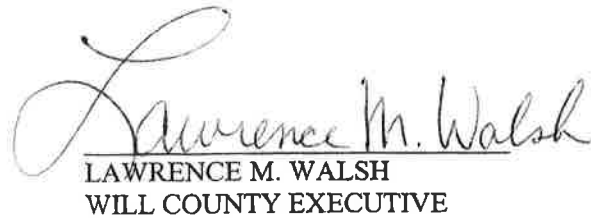
BE IT FURTHER ORDAINED that the Preamble is incorporated in full as though set forth herein.

Adopted by the Will County Board this 15th day of June, 2006.

VOTE: YES: 27 NO: 0 PASS: 0 (SEAL)


NANCY SCHULTZ VOOTS
WILL COUNTY CLERK

Approved this 7 day of July, 2006.


LAWRENCE M. WALSH
WILL COUNTY EXECUTIVE