## Signature Requirements/Filing Dates

## CONSOLIDATED ELECTION - APRIL 4, 2017

### MANHATTAN SCHOOL DISTRICT NO. 114:

4 Board Members - (Full 4 year term)

**ELIGIBILITY/RESIDENCY:** A candidate must be a qualified registered voter in the district for which he/she seeks to be a candidate and shall not be a child sex offender as defined in Section 11-9.3 of the Criminal Code of 2012 (105 ILCS 5/10-10).

CIRCULATION PERIOD: September 20, 2016 through December 19, 2016 (10 ILCS 10-4, 10-6)

**SIGNATURE REQUIREMENTS:** It is always recommended to obtain more signatures than required. Please feel free to make additional copies of petitions as needed. You may also find it helpful to complete the top portion of your petition before copies are made so they all will be consistently the same for your circulator(s). (105 ILCS 5/9-10)

<u>NEW LAW EFFECTIVE 8/5/16</u>: <u>**HB6167**</u>, now enables 17-year-olds (who will be 18 on or before the date of the immediately following General or Consolidated Election) to sign and circulate candidate petitions.

	Signatures Required
Minimum	50

A nonpartisan candidate for school board member must submit nomination papers signed by at least 50 qualified voters or 10% of the voters whichever is less, residing in the district.

NOMINATION PAPERS: (see next page for more information) Statement of Economic Interests Statement of Candidacy Petition for Nomination Loyalty Oath Certification of Deletions Certificate of Attached Deletions

#### FILING DATES AND PROCEDURES: (10 ILCS 10-6)

- 1. Nomination papers are filed **Monday, December 12, 2016 through Monday, December 19, 2016, with the Will County Clerk** during normal office hours (with the exception of December 19, 2016 when the office will remain open until 5:00 p.m.). Petitions may be filed in person by the candidate or a representative or by mail. **Petitions received** in the mail **before the first day** of the filing period **will be returned to the sender as not filed**.
- 2. Petition papers will be stamped noting the date and hour filed. A receipt is issued to the filer. All petitions filed by persons waiting in line at 8:30 a.m. on the first day of filing, December 12, 2016, and those petitions received in the day's first mail delivery are deemed "simultaneously" filed, as well as the last hour of the filing period on December 19, 2016.
- 3. Ballot position is determined by the time of filing. A public lottery determines ballot position when two or more petitions are simultaneously filed for the same office at 8:30 a.m. on the first day of the filing period or within the last hour of the filing period. The Will County Clerk will notify candidates involved in the lottery which will take place Tuesday, December 27, 2016 at 9:00 AM at the Will County Clerk's Office, 302 N. Chicago Street, Joliet.

This packet of information is being provided by the Will County Clerk's Office as a courtesy to prospective candidates. Information and suggested forms are also available on the Illinois State Board of Elections website at <u>www.elections.state.il.us</u>. It is important to note that nominating petition papers are subject to legal challenge by objectors if improperly completed. The Will County Electoral Board, chaired by the Will County Clerk, holds hearings to consider and resolve these objections. However, please be advised that the Will County Clerk and staff are not able to provide legal opinions to individuals regarding their petition papers. Prospective candidates are encouraged to consult their own legal advisors on questions related to qualifications for office, preparation of petition papers, circulator requirements, signature requirements, etc., because once the petition papers are officially filed in the Office of the Will County Clerk, they cannot be changed or amended.

# D-5 NOTICE OF OBLIGATION

TO: All Candidates for Nomination, Election or Retention to Public Office and for Questions of Public Policy

This letter is to officially notify you of your filing obligation under Article 9 of the Election Code (An Act to Regulate Campaign Financing).

#### ALL CAMPAIGN DISCLOSURE DOCUMENTS, INCLUDING THE D-1 STATEMENT OF ORGANIZATION, MUST BE FILED WITH THE STATE BOARD OF ELECTIONS ONLY.

The Act requires a political committee to file a form D-1, Statement of Organization, within 10 business days of the creation of such committee, except any political committee created within the 30 days before an election must file a Statement of Organization within 2 business days. Required forms and A Guide to Campaign Disclosure are available from the Board offices and online. Failure to file or late filing of a Statement of Organization will result in a civil penalty being imposed by the Board.

Committees who must file fall within five categories: Candidate Political Committee, Political Party Committee, Political Action Committee, Ballot Initiative Committee, or Independent Expenditure Committee.

#### 10 ILCS 5/9-1.8 Political Committees

**Candidate Political Committee**: means the candidate himself or herself or any natural person, trust, partnership, corporation, or other organization or group of persons designated by the candidate that accepts contributions or makes expenditures during any 12 month period in an aggregate amount exceeding \$5000 on behalf of the candidate.

**Political Party Committee**: means the State central committee of a political party, a county central committee of a political party, a legislative caucus committee, or a committee formed by a ward or township committeeman of a political party. A legislative caucus committee means a committee established for the purpose of electing candidates to the General Assembly by the person elected President of the Senate, Minority Leader of the Senate, Speaker of the House of Representatives, Minority Leader of the House of Representatives, or a committee established by 5 or more members of the same caucus of the Senate or 10 or more members of the same caucus of the House of Representatives.

**Political Action Committee**: means any natural person, trust, partnership, committee, association corporation, or other organization or group of persons, other than a candidate, political party, candidate political committee, or political party committee, that accepts contributions or makes expenditures during any 12 month period in an aggregate of amount exceeding \$5000 on behalf of or in opposition to a candidate or candidates for political office. Political Action Committee includes any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons, other than a candidate, political party, candidate political committee, or political party committee, that makes electioneering communications during any 12 month period in an aggregate amount exceeding \$5000 related to any candidate or candidates for public office.

**Ballot Initiative Committee**: means any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons that accepts contributions or makes expenditures during any 12 month period in an aggregate amount exceeding \$5000 in support of or in opposition to any question of public policy to be submitted to the electors. Ballot initiative committee includes any natural person, trust, partnership, committee, association, corporation, or other organization or group of persons that makes electioneering communications during any 12 month period in an aggregate amount exceeding \$5000 related to any question of public policy to be submitted to the voters. The \$5000 threshold applies to any contributions or expenditures received or made with the purpose of securing a place on the ballot for, advocating the defeat or passage of, or engaging in electioneering communication of public policy, regardless of the method of initiation of the question of public policy and regardless of whether petitions have been circulated or filed with the appropriate office or whether the question has been adopted and certified by the governing body.

**Independent Expenditure Committee:** means any trust, partnership, committee, association, corporation, or other organization or group of persons formed for the exclusive purpose of making independent expenditures during any 12-month period in an aggregate amount exceeding \$5000 in support of or in opposition to (i) the nomination for election, election, retention, or defeat of any public official or candidate or (ii) any question of public policy to be submitted to the electors. "Independent expenditure committee" also includes any trust, partnership, committee, association, corporation, or other organization or group of persons that makes electioneering communications that are not made in connection, consultation, or concert with or at the request or suggestion of a public official or candidate, a public official's or candidate's designated political committee or campaign, or an agent or agents of the public official, candidate, or political committee or campaign during any 12-month period in an aggregate amount exceeding \$5000 related to (i) the nomination for election, election, retention, or defeat of any public official or candidate or (ii) any question of public policy to be submitted to the voters.



# STATE BOARD OF ELECTIONS STATE OF ILLINOIS

## **ARTICLE 29B FAIR CAMPAIGN PRACTICES ACT**

10 ILCS 5/29B-5. Purpose. The Legislature hereby declares that the purpose of this Article is to encourage every candidate for public office in this State to subscribe to the Code of Fair Campaign Practices. It is the intent of the Legislature that every candidate for public office in this State who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty and fair play in order to encourage healthy competition and open discussion of issues and candidate qualifications and discourage practices that cloud issues or unfairly attack opponent. (Source: P.A. 86-873.)

10 ILCS 5/29B-10. Code of Fair Campaign Practices. At the time a political committee, as defined in Article 9, files its statement of organization, the State Board of Elections, in the case of a state political committee or a political committee acting as both a state political committee and a local political committee, or the county clerk, in the case of a local political committee, shall give the political committee a blank form of the Code of Fair Campaign Practices and a copy of the provisions of this Article. The State Board of Elections or county clerk shall inform each political committee that subscription to the Code is voluntary. The text of the code shall read:

## **CODE OF FAIR CAMPAIGN PRACTICES**

There are basic principles of decency, honesty, and fair play that every candidate for public office in the State of Illinois has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammeled choice and the will of the people may be fully and clearly expressed on the issues.

## THEREFORE:

- (1) I will conduct my campaign openly and publicly, and limit attacks on my opponent to legitimate challenges to his record.
- (2) I will not use or permit the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his personal or family life.
- (3) I will not use or permit any appeal to negative prejudice based on race, sex, sexual orientation, religion or national origin.
- (4) I will not use campaign material of any sort that misrepresents, distorts, or otherwise falsifies the facts, nor will I use malicious or unfounded accusations that aim at creating or exploiting doubts, without justification, as to the personal integrity or patriotism of my opposition.
- (5) I will not undertake or condone any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections or that hampers or prevents the full and free expression of the will of the voters.
- (6) I will defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.
- (7) I will immediately and publicly repudiate methods and tactics that may come from others that I have pledged not to use or condone. I shall take firm action against any subordinate who violates any provision of this Code or the laws governing elections.

I, the undersigned, candidate for election to public office in the State of Illinois or chairman of a political committee in support of or opposition to a question of public policy, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Date

Signature

Office Sought

(Print Name)

Date of Election

Name of Political Committee

# **ATTENTION CANDIDATES**

YOUR PETITIONS MUST BE BOUND (EITHER BY STAPLE OR FASTENER) IN THE FOLLOWING MANNER AND FILED IN THE COUNTY CLERK'S OFFICE, 302 N. CHICAGO ST., JOLIET MONDAY, DECEMBER 12, 2016 THROUGH MONDAY, DECEMBER 19, 2016

6. Certificate of Attached Deletions (if necessary)																																																																																													
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			of your signed petitions. Please keep in mind that longer names may wrap to the next line on the ballot.																																																																																										
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#### 1. Statement of Economic Interests:

- Required by the Government Ethics Act, this form must be filed with the County Clerk and a receipt issued. If you are a current incumbent, the County Clerk's Office will issue a duplicate receipt when you pick up your petition packet.
- The receipt must be filed with the petition papers.
- The receipt is the only form that may be added to your petition papers once they have been filed. Filing the receipt later will not change the date or time of the original filing, but it must be filed by 5:00 p.m. December 19, 2016.

#### 2. Statement of Candidacy: CC #P-1A (10 ILCS 5/10-5, 10-5.1)

- The Statement of Candidacy form includes the candidate's name, the candidate's voter registration address and the office sought.
- The form of the candidate's name may include their given name, initials or nickname.

#### 3. Petition for Nomination: CC #P-7 (10 ILCS 5/10-3.1, 10-5.1; 105 ILCS 5/9-10)

- The form of each candidate's name for the inclusion on the ballot will be taken from the first numbered page of the nominating petition.
- Each petition page must include the candidate's name, voter registration address and title of office in the box at the top of each petition page.
- The form of the candidate's name should be the same on each Petition for Nomination page and may include their given name, initials or nickname. No degree or title may be used, with the exception of the title "Mrs.".
- Effective 6-1-2007, any candidate who has changed his/her name during the 3 years before filing, must reference their former name(s) and the date(s) changed. This does not apply to a change resulting from adoption, marriage or divorce.
- Candidates must have the required number of signatures indicated on the sheet included in this packet.
- Each petition page must be notarized.
- The person circulating the Petition must complete and sign the bottom portion in the presence of a notary. The person circulating the Petition may not notarize their own circulator's affidavit and signature. The circulator must be 18 years of age, a US Citizen, but does not need to be a registered voter. <u>NEW LAW EFFECTIVE 8/5/16</u>: <u>HB6167</u>, now enables 17-year-olds (who will be 18 on or before the date of the immediately following General or Consolidated Election) to sign and circulate candidate petitions.
- Petition pages may be photocopied or additional forms are available from the County Clerk's Office.
- You may also e-mail a request for a petition packet to elections@willcountyillinois.com.
- Petition packet is available to print at www.thewillcountyclerk.com.
- Listing of who pulled petitions from the Will County Clerk's Office will be available each morning at www.thewillcountyclerk.com.

#### 4. Loyalty Oath: CC #P-1C (Optional)

• If completed, file with petition papers.

#### 5. Certification of Deletions: CC #P-2A (10 ILCS 5/10-3) - If necessary

- This form is completed by the candidate or circulator deleting a name from the Petition for Nomination.
- A separate form must be used by each person (candidate or circulator) striking signatures.

## 6. Certificate of Attached Deletions: CC #P-2B (10 ILCS 5/10-3) - If necessary

• This form must be completed in addition to the Certification of Deletions if names are deleted from the Petition for Nomination.

#### Your Name Was Submitted For Filing by an Entity That You Represent

# STATEMENT OF ECONOMIC INTERESTS TO BE FILED WITH THE COUNTY CLERK (Type or Hand Print)

Each office or position of employment fe	or which this statement is filed.	
CANDIDATE FOR:		
Full post office address to which notifica	ation of an examination of this statement should	I be sent.
	General Directions	
	ng the statement. Campaign receipts shall not be	e or any other party, shall be considered to be the e included in this statement. <b>If additional space is</b>
required to file, in which the ownership ir dividends in excess of \$1,200 were rece	nterest held by the person at the date of filing is ir ived during the preceding calendar year. (In the	ocal government in relation to which the person is n excess of \$5,000 fair market value or from which case of real estate, location thereof shall be listed t in a financial institution, nor any debt instrument
Business Entity	Instrument of Ownership	Position of Management
		n the person making the statement was an officer, ncome in excess of \$1,200 was derived during the
Name	Address	Type of Practice
<ol> <li>List the nature of professional servic required to file) to each entity from which calendar year by the person making the</li> </ol>	h income exceeding \$5,000 was received for pro	ocal government in relation to which the person is fessional services rendered during the preceding
This will be returned to you when statement is filed in the Office of the County Clerk.	(COMPLETE BUT DO NOT DETAC	Statement of Economic Interests, filed pursuant to the Illinois Governmental
CANDIDATE FOR:(office or position	on of employment for which this statement is filed)	Ethics Act. The Statement was filed as of this date.
TYPE OR HAND PRINT		
Name		
Address		

Name

4. List the identity (including the address or legal description of real estate) of any capital asset from which a capital gain of \$5,000 or more was realized during the preceding calendar year.

5. List the name of any entity and the nature of the governmental action requested by any entity which has applied to a unit of local government in relation to which the person must file for any license, franchise or permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the ownership interest of the person filing is in excess of \$5,000 fair market value at the time of filing or if income or dividends in excess of \$1,200 were received by the person filing from the entity during the preceding calendar year.

6. List the name of any entity doing business with a unit of local government in relation to which the person is required to file from which income in excess of \$1,200 was derived during the preceding calendar year other than for professional services and the title or description of any position held in that entity. No time or demand deposit in a financial institution nor any debt instrument need be listed.

7. List the name of any unit of government which employed the person making the statement during the preceding calendar year other than the unit or units of government in relation to which the person is required to file.

8. List the name of any entity from which a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500, was received during the preceding calendar year.

#### VERIFICATION

"I declare that this statement of economic interests (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement shall be a fine not to exceed \$1,000 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

(Signature of Person Making the Statement)

(Date)

Printed by authority of the State of Illinois. August 2006 - 75M - I 107.7

DO NOT DETACH

(WILL BE RETURNED AS YOUR RECEIPT)

#### STATEMENT OF CANDIDACY NONPARTISAN

Name		Phone		
Address	_City		Zip	
Office <u>Manhattan School District No. 114 School Board</u>	I Member	Term4 <i>(# of Years)</i>	District	N/A (If Applicable)
If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information v	will appear on the ball	ot)		
FORMERLY KNOWN AS	_ UNTIL NAME (	CHANGED ON	(Date of each	name change)
STATE OF ILLINOIS COUNTY OF WILL SS.				
I,(Candidate's Name)		being first duly swo	rn (or affirmed	), say that I reside at
(Street Address)	in the	<u>City / Village / Ur</u> (Circle O		Area of
(If unincorporated, list municipality that provides postal servi		<i>(Zip Code)</i> in Wi	ll County, in th	e State of Illinois;
that I am a qualified voter therein, that I am a candidate for Ele	ection to the offi	ce of <u>School</u>	Board Memb (Office)	er
to be voted upon at the Consolidated Election to be held the	e 4 <sup>th</sup> day of Apri	I <u>, 2017;</u> that I am lega	lly qualified to	hold
such office (including being the holder of any license that may	be an eligibility	equirement for the off	ice I seek). I ł	nave filed
(or will file before the close of the petition filing period) a State	ment of Econom	ic Interests, required b	y the Illinois G	Governmental
Ethics Act, and I hereby request that my name be printed upor	n the official ballo	ot for <b>Election</b> to such	office.	
		(Signature	of Candidate	)
Subscribed and sworn to (or affirmed) by				
before me, this day of ( <i>Date</i> ) ( <i>Month</i> )	_, 20 (Year)	(Printed Nan	ne of Candidat	e)
		(Signature	of Notary Put	olic)
(SEAL)				

#### PETITION FOR NOMINATION

#### TO THE WILL COUNTY CLERK, HAVING JURISDICTION OVER MANHATTAN SCHOOL DISTRICT NUMBER 114 IN WILL COUNTY, ILLINOIS

We, the undersigned, being 50 or more of the voters residing within said district, hereby petition that the following named person shall be a candidate for Election to the office specified, in the aforesaid school district, to be voted for at the Consolidated Election to be held the 4<sup>th</sup> day of April, 2017.

Name			Phone		
Address _	City			Zip	
Office	Manhattan School District No. 114 School Board Member	Term	4 (# of Years)	District _	N/A (If Applicable)

\_\_ UNTIL NAME CHANGED ON \_\_\_\_

If required pursuant to 10 ILCS 5/10-5.1, complete the following (this information will appear on the ballot)

#### FORMERLY KNOWN AS \_\_\_\_

FORMERLY KNOWN AS		UNTIL NAME CHA	ANGED ON	
	(List all names during last 3 ye	ears)	(List date of each name	e change)
VOTER'S NAME				
(SIGNATURE)		STREET ADDRESS	CITY/TOWN/VILLAGE	COUNTY
1.				Will, IL
2.				Will, IL
3.				Will, IL
4.				Will, IL
5.				Will, IL
6.				Will, IL
7.				Will, IL
8.				Will, IL
9.				Will, IL
10.				Will, IL

STATE OF ILLINOIS COUNTY OF WILL	}	SS.
I,		

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\_\_\_\_\_, do hereby certify that I reside at

	in the	City / Village / Unincorpora	ated Area
(Street Address)	_	(Circle One)	
of		in the County of	, State of;

(Circulator's Name)

(If unincorporated, list municipality that provides postal service.)

that I am 18 years of age or older (or 17 years old and will turn 18 on or before the date of the immediately following general or consolidated election 10 ILCS 5/3-6), that I am a citizen of the United States, and that the signatures on this sheet were signed in my presence, not more than 90 days preceding the last day for filing of the petitions and are genuine and that, to the best of my knowledge and belief, the persons so signing were, at the time of signing the petition, registered voters of the political division in which the candidate is seeking elective office, and that their respective residences are correctly stated as above set forth.

(Zip Code)

				(Signature of Circulator)	—
Subscribed and	sworn to (or affirmed) by				
				(Printed Name of Circulator)	
before me, this(Date)	day of )	(Month)	, 20 (Year)		
(SEA	AL)			(Signature of Notary Public)	_

SHEET NO.

## LOYALTY OATH (Optional)

United States of America State of Illinois

I, \_\_\_\_\_\_, do swear (or affirm), that I am a citizen of the United States and the State of Illinois, that I am not affiliated directly or indirectly with any communist organization or any communist front organization, or any foreign political agency, party, organization or government which advocates the overthrow of constitutional government by force or other means not permitted under the Constitution of the United States or the Constitution of this State; that I do not directly or indirectly teach or advocate the overthrow of the government of the United States or of this State or any unlawful change in the form of the governments thereof by force or any unlawful means.

(Signature of Notary Public)

(Signature of Candidate)

(SEAL)

#### CERTIFICATION OF DELETIONS NONPARTISAN

I, \_\_\_\_\_, do hereby certify that I have properly initialed the deletions of (Name of candidate or circulator – circle one) signatures, listed hereinafter by page and line numbers, from the petition of \_\_\_\_\_\_

(Name of candidate) who is a candidate for election to the office of \_\_\_\_\_\_\_at the **Consolidated Election to be held the 4**<sup>th</sup> **day of April, 2017.** 

Page Number	Line Number	Page Number	Line Number	Page Number	Line Number

(Signature of Person Deleting Signatures)

NOTE: Only the person circulating the petition, or the candidate on whose behalf the petition is circulated, may strike any signature from the petition. If deletions are made, this **Certificate of Deletions** shall be filed as part of the petition.

#### CERTIFICATE OF ATTACHED LIST OF DELETIONS NONPARTISAN

(TO BE FILED WITH P-2A)

	We, the undersigned persons who have stricken sig	gnatures from the attached petitions do hereby certify that there
is/are _	page(s) of CERTIFICATION OF DELETIO	ONS listing signatures which have been stricken, and are attached
hereafte of <b>2017.</b>	er to the petitions of(Name of (	<i>Candidate)</i> , who is a candidate for election to the office at the <b>Consolidated Election to be held the 4<sup>th</sup> day of April</b> ,
	The following are the page numbers indicated on the	he attached CERTIFICATION OF DELETIONS:
	(CANDIDATE)	-
	(Circulator)	(Circulator)

(Circulator)

(Circulator)

NOTE: Every person striking signatures from the petition shall each sign this certificate. This certificate shall be filed as part of the petition, shall be numbered, and shall be attached immediately following the last page of voters' signatures and preceding any **CERTIFICATION OF DELETION** sheets.